

**Hamilton Township Public Schools**  
**Mays Landing, New Jersey**

**Agenda for Work Session Meeting**  
**August 6, 2013**

Location: Davies School Library  
Time: 7:00 p.m.

- |   |             |
|---|-------------|
| I. Call to Order – Daniel M. Smith, Board Secretary | <u>Page</u> |
| II. Flag Salute                                     |             |
| III. Notice of Advertisement of Meeting             |             |

This meeting is being held in compliance with the Sunshine Law, having been advertised in the Press of Atlantic City and the Atlantic County Record and its affiliates and a notice posted with the Township Clerk on the Bulletin Board at the following locations: Mizpah Social Services Center, Mizpah Post Office, Mays Landing Post Office, Atlantic County Library, as well as all the schools of the district. A mechanical device is being used to record this meeting and this meeting is also being video-taped.

- |                        |  |
|------------------------|--|
| IV. Roll Call          |  |
| V. Approval of Minutes |  |

- |            |   |    |
|------------|---|----|
| Motion     | 1. Motion to approve executive sessions of the meeting of the meeting of June 4, 2013.<br>Motion_____Second_____Vote_____                         |    |
| Motion     | 2. Motion to approve executive sessions of the meeting of June 12, 2013 ( <i>revised</i> attachment Minutes-2)<br>Motion_____Second_____Vote_____ | 14 |
| Discussion | 3. Regular and executive sessions of the meeting of July 9, 2013 (attachment Minutes-3)   | 20 |
| Discussion | 4. Regular and executive sessions of the meeting of July 23, 2013 (attachment Minutes-4)  | 38 |

**VI. Correspondence**

**VII. Receive comments from the public on tonight's agenda items in accordance with the Board's policy on participation at Board meeting**

**VIII. Board Member Comments**

**IX. Superintendent/Staff Reports**

**A. Information Items**

**1. Dates to Remember**

- August 6, 2013 – Board of Education Meeting – Davies School – 7:00 p.m.
- August 9, 2013 – Facilities Committee Meeting – Board Office – 7:30 a.m.
- August 14, 2013 – Personnel Committee Meeting – Board Office – 5:00 p.m.
- August 20, 2013 – Curriculum Committee Meeting – Davies School - 5:00 p.m.
- August 20, 2013 – Board of Education Meeting – Davies School – 6:00 p.m.
- August 20, 2013 – Goals Setting Workshop- Davies School – *(following the regular Board Meeting)*
- August 29, 2013 – Finance Committee Meeting – Board Office – 4:30 p.m.

**X. Committees and Recommendations**

**A. Facilities Committee - Mr. Sacchinelli**

**Action**

- 1. Motion to approve Resolution #65 for the following project (Facilities-1)**

**66**

**Automatic Temperature Controls Project at the  
George L. Hess Educational Complex  
FVHD#4421A**

**State DOE Plan #1940-055-13-1000**

**Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_**

<b>Action</b>	<b>2. Motion to approve Resolution #66 for the following project (Facilities-2)</b>	<b>67</b>
	Automatic Temperature Controls Project at the William Davies Middle School FVHD#4421B State DOE Plan #1940-120-13-1000 Motion_____Second_____Vote_____	
	<b>B. Curriculum Committee - Mrs. Kupp</b>	
	<b>C. Finance Committee - Mrs. Melton</b>	
<b>Discussion</b>	<b>1. Report of Receipts and Expenditures in accordance with 18A:17-8 and 18A:17-9 for the month of June, 2013. The Report of Receipts and Expenditures and the Secretary's Report are in agreement for the month of June, 2013 (attachment Finance-1).</b>	<b>68</b>
<b>Discussion</b>	<b>2. Board Secretary's Report for the period ending June 30, 2013. Pursuant to N.J.A.C. 6A:23-2.11(c)4, the Hamilton Township Board of Education certifies that as of June 30, 2013, and after review of the Secretary's Monthly Financial appropriations section as presented and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year (attachment Finance-2).</b>	<b>83</b>
<b>Discussion</b>	<b>3. Interest Income for the month of June, 2013 (attachment Finance-3)</b>	<b>114</b>
<b>Discussion</b>	<b>4. Receipts for the month of June, 2013 (attachment Finance-4)</b>	<b>115</b>
<b>Discussion</b>	<b>5. Refunds for the month of June, 2013 (attachment Finance-5)</b>	<b>126</b>
<b>Discussion</b>	<b>6. Capital Reserve Interest for the month of June, 2013 (attachment Finance-6)</b>	<b>129</b>
<b>Discussion</b>	<b>7. Rental Income for the month of June, 2013 (attachment Finance-7)</b>	<b>130</b>

Discussion	8. Miscellaneous Revenue for the month of June, 2013 (attachment Finance-8)	131																																	
Discussion	9. The monthly Budget Summary Report for June, 2013, has been filed by the Board Secretary with the Hamilton Township Board of Education (attachment Finance-9).	132																																	
Discussion	10. Budget transfers in the amount of \$918,972.00 (attachment Finance-10).	161																																	
Discussion	11. Superintendent's and Board Secretary's certification that they have reviewed all bills and purchase orders which are listed on the bill list, and hereby certify to the Board of Education that all purchase orders are sufficiently encumbered to cover the submitted bills, and further that all goods and services have been previously received.																																		
Discussion	12. Purchase orders issued for services, supplies and equipment as follows (attachment Finance-12)	162																																	
	2012-2013 School year in the amount of \$1,208,449.61																																		
	2013-2014 School year in the amount of \$8,083,803.20																																		
	Motion _____ Second _____ Vote _____																																		
Discussion	13. Bills and payroll in the total amount of \$4,332,763.40 (attachment Finance-13):	190																																	
	<table> <tr> <th><u>Fund</u></th> <th><u>Title</u></th> <th><u>Amount</u></th> </tr> <tr> <td>10</td> <td>General Fund</td> <td>\$20,107.00</td> </tr> <tr> <td>10</td> <td>General Fund/Payroll</td> <td>195,523.50</td> </tr> <tr> <td>11</td> <td>Current Expense</td> <td>1,748,208.50</td> </tr> <tr> <td>11</td> <td>Current Expense/Payroll</td> <td>2,166,454.63</td> </tr> <tr> <td>12</td> <td>Capital Outlay</td> <td>2,599.95</td> </tr> <tr> <td>20</td> <td>Special Revenue</td> <td>63,716.66</td> </tr> <tr> <td>20</td> <td>Special Revenue/Payroll</td> <td>93,574.01</td> </tr> <tr> <td>50</td> <td>Kids' Corner</td> <td>21,149.71</td> </tr> <tr> <td>50</td> <td>Community Education</td> <td>4,441.49</td> </tr> <tr> <td>50</td> <td>Camp Blue Star</td> <td>16,987.95</td> </tr> </table>	<u>Fund</u>	<u>Title</u>	<u>Amount</u>	10	General Fund	\$20,107.00	10	General Fund/Payroll	195,523.50	11	Current Expense	1,748,208.50	11	Current Expense/Payroll	2,166,454.63	12	Capital Outlay	2,599.95	20	Special Revenue	63,716.66	20	Special Revenue/Payroll	93,574.01	50	Kids' Corner	21,149.71	50	Community Education	4,441.49	50	Camp Blue Star	16,987.95	
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Discussion	14. Staff attendance at seminars, workshops and conferences, including costs related to applicable reimbursable expenses, during the 2013-2014 school year (attachment Finance-14).	225																																	

Discussion	15. Tuition Contract for one (1) student at the Vineland Public Schools for the Extended School Year Program beginning July 1, 2013 in the amount of \$4,122.50 (attachment Finance-15).	226
Discussion	16. Agreement with the NJ Commission for the Blind for the 2013-2014 school year for five (5) students in the amount of \$8,750.00 (attachment Finance-16).	227
Discussion	17. Professional Services Agreement with CNNH to provide behavioral and neurological services for the 2013-2014 school year (attachment Finance-17).	228
Discussion	18. Tuition Contract with Y.A.L.E., East, Inc. for (1) student at a cost of \$260.90/diem for a total of 210 days including extended school year, effective July 8, 2013 through June 30, 2014, for a total cost of \$54,789.00.	
Discussion	19. Tuition Contract with Pineland Learning Center for (1) student at a cost of \$245.36/diem for a total of 210 days including extended school year, effective July 1, 2013 through June 30, 2014.	
Discussion	20. Agreement between the Hamilton Township Public Schools and Bayada Nurses, Inc. for one (1) student for the 2013-2014 school year (attachment Finance-20).	230
Discussion	21. Scholastic Extraordinary Unspecified Service (EUS) Contract with an increase amount of \$18,475.00 for a total amount of \$103,175.00 in accordance with N.J.S.A. 18A:18A-5a(2) (attachment Finance-21).	235

- D. Personnel/Negotiations Committee – Eric Aiken**  
All personnel actions are being taken by the recommendation of the Superintendent.

- Action 1. Motion to approve Robert Parsons as a part-time, 12 month, 29.5 hours/week custodian, for the 2013-2014 school year, Custodial Guide, Step 1, with a total annual salary of \$23,496.00, pro-rated (attachment Personnel-1). 236

Salary subject to change at the completion of the H.T.E.A. negotiations.

Mr. Parsons is a replacement for Keith Russell who moved to full-time.

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

- Action 2. Motion to approve David Jimenez as a part-time, 12 month, 29.5 hours/week custodian for the 2013-2014 school year, Custodial Guide, Step 1, with a total annual salary of \$23,496.00, pro-rated (attachment Personnel-2). 237

Salary subject to change at the completion of the H.T.E.A. negotiations.

Mr. Jimenez is a replacement for Val Styer who has been hired as a Food Service worker.

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

- Action 3. Motion to approve Amy Corson as a full-time Shaner School Learning Disabilities Teacher-Consultant for the 2013-2014 school year, M.A., Step 1, with a total annual salary of \$47,257.00 (attachment Personnel-3). 238

Salary subject to change at the completion of the H.T.E.A. negotiations.

Ms. Corson is a replacement for Rose Rhine who has retired.

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

- Action 4. Motion to accept a resignation notice from Raechal Weiner, Shaner School teacher effective July 26, 2013 (attachment Personnel-4). 244

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

- Action                      5.    Motion to approve Kelly Ho as a full-time Shaner School Special Education teacher for the 2013-2014 school year, B.A., Step 1, with a total annual salary of \$44,352.00 (attachment Personnel-5).                      245

Salary subject to change at the completion of the H.T.E.A. negotiations.

Ms. Ho is a replacement for Raechel Weiner who has resigned.

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

- Action                      6.    Motion to accept a resignation notice from Toby Alexander, Davies School Nurse effective July 26, 2013 (attachment Personnel-6).                      252

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

- Action                      7.    Motion to accept a resignation notice from Sonia Bhatia, Hess School teacher effective July 17, 2013 (attachment Personnel-7).                      253

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

- Action                      8.    Motion to accept a resignation notice from Jennifer Farrell, Hess School Literacy Coach effective July 30, 2013 (attachment Personnel-8).                      254

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

- Action                      9.    Motion to approve Jennifer Conner as a full-time Davies School Math teacher for the 2013-2014 school year, M.A., Step 1, with a total annual salary of \$47,257.00 (attachment Personnel-9).                      255

Salary subject to change at the completion of the H.T.E.A. negotiations.

Ms. Conner is a replacement for Kevin Morrison who has been promoted to Vice Principal at the Davies School.

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

- Action 10. Motion to approve Helen Dearborn as a part-time, 27.5 hours/week Food Service Worker for the 2013-2014 school year, Food Service Guide, Step 2, with a total annual salary of \$17,593.00 (attachment Personnel-10). 258

Salary subject to change at the completion of the H.T.E.A. negotiations.

Ms. Dearborn is a replacement for Cheryl Rzasa who is now the Transportation/Registration secretary.

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

- Action 11. Motion to approve Lydia Kuhn as a part-time, 15 hours/week Food Service Worker for the 2013-2013 School year, Food Service Guide, Step 1, with a total annual salary of \$9,479.00 (attachment Personnel-11). 259

Salary subject to change at the completion of the H.T.E.A. negotiations.

Ms. Kuhn is a replacement for Helen Dearborn.

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

- Action 12. Motion to approve Gina DeBerardinis, full-time Teacher of the Deaf for the 2013-2014 school year, M.A., Step 1, with a total annual salary of \$47,257.00 (attachment Personnel-12). 260

Salary subject to change at the completion of the H.T.E.A. negotiations.

Ms. DeBerardinis a replacement for Paige Levy who resigned.

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_



- Action**                      **13. Motion to approve Rebecca Rosen as a part-time, 29 hours/week Shaner School Paraprofessional for the 2013-2014 school year with a total annual salary of \$13,382.00 (attachment Personnel-13). 265**

Salary subject to change at the completion of the H.T.E.A. negotiations.

Ms. Rosen is a replacement for Kelly Ho who is now a Special Education teacher.

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

- Action**                      **14. Motion to approve Staci Zitomer as a full-time Hess School teacher for the 2013-2014 school year, B.A.+15, Step 1, with a total annual salary of \$45,305.00 (attachment Personnel-14). 266**

Salary subject to change at the completion of the H.T.E.A. negotiations.

Ms. Zitomer is a replacement for Rhadika Bhatia who has resigned.

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

- Action**                      **15. District staff members to be mentors for identified staff members via the guidance and direction of the New Jersey Department of Education (NJDOE). Mentors will be paid by their mentee per the guidance and direction of the NJDOE (attachment Personne-15). 270**

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

**Action**

16. Tenured staff members to participate in the on-site New Staff Orientation during the summer of 2013 (not to exceed 10 hours) as buddies for staff members new to the district but not new to teaching and to be paid at the hourly rate of \$24.51 as indicated in the 2009-2012 Agreement between the Hamilton Township Board of Education and the Hamilton Township Education Association. This is funded through local funds (attachment Personnel-16). 271

Hourly rate subject to change at the completion of the H.T.E.A. negotiations.

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

**Action**

17. Motion to approve staff members to participate in on-site professional development (PD) during the summer of 2013 (not to exceed 25 hours) and to be paid at the hourly rate of \$24.51 as indicated in the 2009-2012 Agreement between the Hamilton Township Board of Education and the Hamilton Township Education Association. This is funded via local funds.

Staff Member	PD
Gina DeBerardinis	Readers & Writers Workshop Words Their Way
Stacy Zitomer	Readers & Writers Workshop Words Their Way

*Note: Additional staff members may be approved for these trainings.*

Hourly rate subject to change at the completion of the H.T.E.A. negotiations.

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

**Action**

18. Motion requested to approve Tammy Welsey to provide professional development (Words Their Way) during the summer of 2013 (not to exceed 10 hours) and to be paid at the hourly rate of \$26.00 as indicated in the 2009-2012 Agreement between the Hamilton Township Board of Education and the Hamilton Township Education Association. This is funded via local funds.

*Note: Tammy Welsey is a replacement for previously approved Jenn Farrell (she has resigned due to employment in another district).*

Hourly rate subject to change at the completion of the H.T.E.A. negotiations.

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

**Action**

19. Motion to approve Jessica Tobin as a full-time, Davies School Special Education teacher for the 2013-2014 school year, M.A., Step 10, with a total annual salary of \$58,478.00 (attachment Personnel-19). 272

Salary subject to change at the completion of the H.T.E.A. negotiations.

Ms. Tobin is a replacement for Lori Obriski who has moved to Hess.

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

**Action**

20. Motion to approve Rachel Kaczmarski as a full-time Davies School Math teacher for the 2013-2014 school year, B.A., Step 1, with a total annual salary of \$44,352.00 (attachment Personnel-20). 280

Salary subject to change at the completion of the H.T.E.A. negotiations.

Ms. Kaczmarski is a replacement for Jessica Tobin.

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

E. Policy Committee - Mrs. Capone

Action	1. Motion to approve Regulation #2624 - Grading System, on second reading. Motion_____Second_____Vote_____	
Action	2. Motion to approve Policy #0000.01 – Introduction on first reading (attachment Policy-2). Motion_____Second_____Vote_____	285
Action	3. Motion to approve Policy #0000.02 – Introduction on first reading (attachment Policy-3). Motion_____Second_____Vote_____	290
Action	4. Motion to approve Policy #3232 – Tutoring Services on first reading (attachment Policy-4). Motion_____Second_____Vote_____	295
Action	5. Motion to approve Regulation #3232 – Tutoring Services on first reading (attachment Policy-5). Motion_____Second_____Vote_____	296
Action	6. Motion to approve Policy #5120 – Assignment of Pupils on first reading (attachment Policy-6). Motion_____Second_____Vote_____	298
Action	7. Motion to approve Policy #5533 – Pupil Smoking on first reading (attachment Policy-7). Motion_____Second_____Vote_____	300
Action	8. Motion to approve Policy #7434 – Smoking in School Buildings and on School Grounds on first reading (attachment Policy-8). Motion_____Second_____Vote_____	302
Action	9. Motion to approve Policy #7522 – School District Provided Technology Devices to Staff Members on first reading (attachment Policy-9). Motion_____Second_____Vote_____	304
Action	10. Motion to approve Policy #7523 – School District Provided Technology Devices to Pupils on first reading (attachment Policy-10). Motion_____Second_____Vote_____	308
Action	11. Motion to approve Regulation #8220 – School Day on first reading (attachment Policy-11). Motion_____Second_____Vote_____	312

**Action**

**12. Motion to approve Policy #5230 – Late Arrival and Early Dismissal on first reading (attachment Policy-12).**

**316**

**Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_**

**F. Transportation Committee - Mr. Anderson**

**XI. Resolutions**

**XII. Solicitor's Report**

**XIII. Unfinished Business**

**XIV. New Business (consideration of additional items that may be properly presented to the Board of Education at this time)**

**XV. Receive comments from the public in accordance with the Board's policy on participation at Board meeting**

**XVI. Executive Session**

**Resolved that pursuant to Sections 7 and 8 of the Open Public Meetings Act, the public shall be excluded from that portion of the meeting involving discussion of real estate negotiations. Further resolved that the discussion of such subject matter in executive session can be disclosed to the public when formal action is taken on such subject matter or at any other appropriate time. Further resolved the Board may take action on items discussed in executive session. Further resolved that the Board will be in executive session for approximately \_\_\_\_\_ minutes.**

**Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_**

**XVII. Adjournment**

**DRAFT**

**MINUTES OF THE WORK SESSION MEETING  
OF THE BOARD OF EDUCATION  
HELD ON JULY 9, 2013**

**HAMILTON TOWNSHIP PUBLIC SCHOOLS**

**Mays Landing, New Jersey  
William Davies Middle School Library**

*Minutes-9*

The Work Session Meeting of the Hamilton Township Board of Education was called to order at 7:01 p.m. in the Michael H. Duberson Memorial Library at the William Davies Middle School by Dr. Anne Erickson.

**Call  
To  
Order**

Dr. Erickson led the Pledge of Allegiance.

**Pledge of  
Allegiance**

**ANNUAL NOTICE OF MEETING**

This meeting is being held in compliance with the Sunshine Law, having been advertised in the Press of Atlantic City and the Atlantic County Record and its affiliates and a notice posted with the Township Clerk on the Bulletin Board at the following locations: Mizpah Social Services Center, Mizpah Post Office, Mays Landing Post Office, Atlantic County Library as well as all the schools of the district. A mechanical device is being used to both audio-tape and video-tape this meeting.

The following members answered roll call: Mr. Eric Aiken, Mr. Carl Anderson, Mrs. Peggy Capone, Mrs. Amelia Francis, Mr. George Hassa, Mrs. Barbara Kupp, Mr. John Sacchinelli, and Dr. Anne Erickson. Quorum present.

**Roll  
Call**

Members Absent: Mrs. Kim Melton

Also present  
were: Dr. Michelle Cappelluti: Superintendent of Schools  
Mr. Daniel Smith: Board Secretary  
Mr. Eric Goldstein: Solicitor

**APPROVAL OF MINUTES**

1. Regular and executive sessions of the meeting of June 4, 2013, as per attachment Minutes -1.

Mr. Aiken noted that a correction needed to be made in the June 4, 2013 minutes. The minutes indicated that Dr. Erickson opened the meeting, but Mr. Aiken had opened the meeting.

2. Regular and executive sessions of the meeting of June 12, 2013, as per attachment Minutes-2.

3. Regular and executive sessions of the meeting of June 25, 2013, as per attachment Minutes-3.

Mr. Aiken wanted the minutes of June 25, 2013 to reflect that he stated the change in solicitor was a personal and political move by some of the present board members. Mrs. Capone would like a copy of this statement of the minutes.

### **CORRESPONDENCE**

None

### **PUBLIC COMMENTS**

None

### **BOARD MEMBER COMMENTS**

Mr. Sacchinelli informed the Board that he listened to the meetings online and noted that it was hard to hear everyone. He would like to try to improve the audio of both the Board members, as well as the audience. Dr. Cappelluti will look into it. Dr. Erickson noted that the members should be cognizant to talk into the microphone. Dr. Cappelluti will follow up on this issue.

Dr. Erickson noted that the 200<sup>th</sup> anniversary celebration for the township was a very nice community event. Many of the Board members gave their time to help out.

Mrs. Capone noted that Bob Sandman's law firm paid for some of the inflatable bounce rides during the 200<sup>th</sup> celebration and she felt that was very generous. Mrs. Capone also welcomed Mr. Goldstein to the Board.

### **SUPERINTENDENT/STAFF REPORTS**

#### **(A) Information Items**

##### **1. Dates to Remember**

- a. **July 9, 2013** – Curriculum Committee Meeting – Davies School – 6:00 p.m.
- b. **July 9, 2013** – Board of Education Meeting – Davies School – 7:00 p.m.
- c. **July 10, 2013** – Personnel Committee Meeting – Board Office – 5:00 p.m.
- d. **July 12, 2013** – Facilities Committee Meeting – Board Office – 7:30 a.m.
- e. **July 23, 2013** – Board of Education Meeting – Davies School - 7:00 p.m.

Dr. Cappelluti informed the Board members that the staff and parent survey which was done through the Stockton College was given out in the packets tonight. She would like the Board to look over them and they will be discussed at a later time. She has already discussed this with her administrators.

Dr. Erickson noted she reached out to Charlene Zoerb from New Jersey School Boards Association to arrange a Goal Setting Workshop, possibly at the August 6, 2013 Board meeting. Dr. Cappelluti will follow-up with Ms. Zoerb.

(B) *Presentation:* School 2012-2013 Discipline Reports  
*Given by:* Vice Principals

(C) *Presentation:* Gifted and Talented Presentation  
*Given by:* Lisa Dagit, Director of Curriculum and Instruction

## **COMMITTEES AND RECOMMENDATIONS**

### **BUILDING/FACILITIES COMMITTEE – Mr. Sacchinelli**

Motion by Mr. Sacchinelli, seconded by Mr. Anderson, to approve the following motion as presented:

- |    |  |   |
|----|--|---|
| 1. | To award the bid for the removal of the Davies School gym floor to Ecoservices, LLC, in the total amount of \$58,900.00, as per attachment Facilities-1. | <b>Removal of the Davies School Gym Floor</b> |
|----|--|---|

Roll call vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Capone, Mrs. Francis, Mr. Hassa, Mrs. Kupp, Mr. Sacchinelli, and Dr. Erickson. (8-0-0)

Motion by Mr. Sacchinelli, seconded by Mr. Anderson, to approve the following motion as presented:

- |    |   |   |
|----|---|---|
| 2. | To award the bid for the replacement of the Davies School gym floor to W.J. Gross, Inc. in the total amount of \$185,500.00 including two alternate bids, as per attachment Facilities-2. | <b>Replacement of the Davies School Gym Floor</b> |
|----|---|---|

Roll call vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Capone, Mrs. Francis, Mr. Hassa, Mrs. Kupp, Mr. Sacchinelli, and Dr. Erickson. (8-0-0)

### **CURRICULUM COMMITTEE – Mrs. Kupp**

#### **Violence and Vandalism Report**

- |    |  |  |
|----|--|--|
| 1. | 2012-2013 Violence and Vandalism Report as presented on June 25, 2013, as per attachment Curriculum-1.                               |  |
| 2. | 2012-2013 School Self- Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act, as per attachment Curriculum-2. |  |
| 3. | Christine Lucca, Grade 8 Mathematics   |  |

**School Self-Assessment for Determining Grades**

**Grade 8**



Teacher to pilot the following Geometry materials during the 2013-2014 school year:

**Mathematics Teacher**

<u>Title</u>	<u>Publisher</u>	<u>Copyright</u>	<u>Constituency School's Use</u>
Geometry	Glencoe-McGraw Hill	2014	GEHRHSD
Geometry	McDougal Little	2011	Galloway
Larson Geometry	Holt McDougal	2012	

4. Staff members (names will be provided at the July 23<sup>rd</sup> or August 6<sup>th</sup> meeting) to participate in on-site professional development during the summer of 2013 (not to exceed 25 hours) and to be paid at the hourly rate of \$24.51 as indicated in the 2009-2012 Agreement between the Hamilton Township Board of Education and the Hamilton Township Education Association (rate subject to change based on contract negotiations). This is funded through local funds.

**On-site Professional Development**

5. Hamilton Township School District's revised Five Year Plan for Curriculum & Program Evaluation, as per attachment Curriculum-5.

**Curriculum & Program Evaluation**

6. Kimberly Mattina, WDMS Instructional Technology Integration Coach to provide Google Apps for Education professional development during the summer of 2013 (not to exceed 15 hours) and to be paid at the hourly rate of \$26.00 as indicated in the 2009-2012 Agreement between the Hamilton Township Board of Education and the Hamilton Township Education Association (rate subject to change based on contract negotiations). This is funded via local funds and/or NCLB Title One Funds.

**Instructional Technology Integration Coach**

**Google Apps for Education**

7. Staff members to participate in on-site Google Apps for Education professional development during the summer of 2013 (not to exceed 10 hours each) and to be paid at the hourly rate of \$24.51 as indicated in the 2009-2012 Agreement between the Hamilton Township Board of Education and the Hamilton Township Education Association

(rate subject to change based on contract negotiations). This is funded via local funds and/or NCLB Title One Funds.

Michele Petrucci	AnneMarie Benson
Nicole Meile	John Mason
Beth Steinin	Heather Lilly
Debbi Conrad	Meghan Fitzgerald
Malika Green	Stephanie Gibbons

**FINANCE COMMITTEE – Mrs. Melton**

**Budget Transfers** 1. Budget transfers in the amount of \$237,513.00, as per attachment Finance-1.

**Superintendent's and Board Secretary's certification** 2. Superintendent's and Board Secretary's certification that they have reviewed all bills and purchase orders which are listed on the bill list, and hereby certify to the Board of Education that all purchase orders are sufficiently encumbered to cover the submitted bills, and further that all goods and services have been previously received.

**Purchase orders** 3. Purchase orders issued for services, supplies and equipment as follows, as per attachment Finance-3:

2012-2013 school year in the amount of \$359,845.74  
2013-2014 school year in the amount of \$1,360,179.79

**Bills and payroll** 4. Bills and payroll in the total amount of \$1,382,912.58, as per attachment Finance-4:

<u>Fund</u>	<u>Title</u>	<u>Amount</u>
11	Current Expense	\$1,183,315.51
20	Special Revenue	33,521.08
40	Debt Service	130,895.16
50	Kids' Corner	27,724.00
50	Community Education	6,826.83
50	Camp Blue Star	630.00

5. Contract from Rutgers for nursing students to complete their clinical education at the Hess School during the 2013-2014 year, as per attachment Finance-5. **Rutgers Nursing Students**

6. Personal Aide Agreement between Atlantic County Special Services School District (ACSSSD) and the Hamilton Township Board **Personal Aide Agreement with ACSSSD**

of Education for a one-on-one aide for the 2013-2014 school year at a cost of \$40,320.00 and \$550.00 per week for the 2014 extended school year, as per attachment Finance-6.

7. Two Personal Aide contracts between Atlantic County Special Services School District (ACSSSD and the Hamilton Township Board of Education for two (2) students with shared-time aides for the 2013-2014 school year at a cost of \$20,160.00 per aide and \$500.00 a week per student for the 2014 extended school year, as per attachment Finance-7. **Two Personal Aide Contracts with ACSSSD**
8. Tuition contracts with Y.A.L.E. School Atlantic for two (2) students at a cost of \$298.50/each for a total of 210 days, including extended school year, effective July 8, 2013 through June 30, 2014 for a total cost of \$125,370.00, as per attachment Finance-8. **Tuition contracts with Y.A.L.E. School Atlantic**
9. Resolution #58 appointing Dennis Brown of Glenn Insurance as Risk Management Consultant for the 2013-2014 school year at a fee of \$7,000.00. This fee has remained the same since the 2002-2003 school year, as per attachment Finance-9. **Risk Management Consultant**
10. Federal FY2014 (School Year 2013-2014) IDEA Grant Funds as indicated below: **IDEA Grant Funds**

	<u>Public Funds</u>	<u>Non-Public Funds</u>	<u>Total Funds</u>
IDEA-Basis	\$717,604.00	\$30,360.00	\$747,964.00
IDEA-Preschool	<u>30,699.00</u>	<u>0.00</u>	<u>30,699.00</u>
	\$748,303.00	\$30,360.00	\$778,663.00

**Bancroft  
NeuroHealth**

11. Tuition contract with Bancroft NeuroHealth for one (1) student effective July 1, 2013 through June 30, 2014, at a cost of \$278.55 per diem plus \$176.00 per diem for extraordinary services for a total of 212 days, including extended school year, for a total cost of \$96,364.60, as per attachment Finance-11.

Motion by Mr. Sacchinelli, seconded by Mr. Anderson, to approve the following motion as presented:

**Ford, Scott  
and  
Associates,  
L.L.C.**

12. To approve a proposal from Ford, Scott and Associates, L.L.C., to provide services to the District for the 2013-2014 school year in the amount of \$24,000.00, as per attachment Finance-12.

Roll call vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Capone, Mrs. Francis, Mr. Hassa, Mrs. Kupp, Mr. Sacchinelli, and Dr. Erickson. (8-0-0)

Motion by Mr. Sacchinelli, seconded by Mr. Anderson, to approve the following motion as presented:

**Peer Review  
Report**

13. To approve a peer review report prepared for Ford, Scott and Associates, L.L.C. for the 2013-2014 Audit, as per attachment Finance-13.

Roll call vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Capone, Mrs. Francis, Mr. Hassa, Mrs. Kupp, Mr. Sacchinelli, and Dr. Erickson. (8-0-0)

**PERSONNEL/NEGOTIATIONS COMMITTEE – Mr. Aiken**

**All personnel actions are being taken by the recommendation of the Superintendent in accordance with 18A.**

**District  
substitutes**

1. District substitutes for the 2013-2014 school year, as per attachment Personnel-1.

Motion by Dr. Erickson, seconded by Mrs. Kupp, to approve the following motion as presented:

**Lifeguard**

2. Revise the hourly rate for Jessica Fraone, Lifeguard, from \$10.00/hour to \$11.00/hour.

Ms. Fraone was previously approved on March 26, 2013 at the incorrect rate of \$10.00/hour.

Roll call vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Capone, Mrs. Francis, Mr. Hassa, Mrs. Kupp, Mr. Sacchinelli, and Dr. Erickson. (8-0-0)

Motion by Mr. Aiken, seconded by Dr. Erickson, to approve the following motion as presented:

3. Resignation of Stephanie Sonnak, Davies School teacher effective June 27, 2013, as per attachment Personnel-3. **Resignation of Stephanie Sonnak**

Roll call vote: Seven in favor: Mr. Aiken, Mr. Anderson, Mrs. Capone, Mrs. Francis, Mr. Hassa, Mrs. Kupp, and Mr. Sacchinelli.  
Nay: Dr. Erickson. (7-0-1)

Mrs. Kupp noted the respect Ms. Sonnak has for the students in her class, and the respect the students have for her. Her curriculum was well thought out and the program worked out well. Many parents chose to send their children on to Oakcrest because the program would be continued there. Mrs. Kupp noted how sad she was to see this teacher leave the district.

4. Stockton Field Placements for the 2013-2014 Fall Semester, as per attachment Personnel-4. **Field Placements**

Motion by Mr. Aiken, seconded by Mr. Anderson, to approve the following motion as presented:

5. To approve the following district transfers for the 2013-2014 school year, as per attachment Personnel-5: **District Transfers**

- Thelma Trego – Learning Disabilities Teacher Consultant - from Shaner to Hess
- Karen Fink – Speech Language Specialist – from Shaner to Hess
- Norma Sullivan – Custodian – from Hess to Davies

Roll call vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Capone, Mrs. Francis, Mr. Hassa, Mrs. Kupp, Mr. Sacchinelli, and Dr. Erickson. (8-0-0)

Motion by Mr. Aiken, seconded by Mr. Anderson, to approve the following motion as

presented:

**Summer  
Maintenance/  
Custodial  
workers**

6. To approve the following summer Maintenance/  
Custodial workers beginning July 1, 2013:

Michael Guedes, Maintenance - \$15.00/hour

Heather Jenigen, Custodian - \$10.00/hour

The names of these two employees were  
inadvertently omitted from the original list of  
maintenance/custodial employees previously  
approved on June 25, 2013.

Roll call vote: All in favor: Mr. Aiken, Mr.  
Anderson, Mrs. Capone, Mrs. Francis, Mr.  
Hassa, Mrs. Kupp, Mr. Sacchinelli, and Dr.  
Erickson. (8-0-0)

Motion by Mr. Aiken, seconded by Mr. Anderson, to approve the following motion as  
presented:

**Speech and  
Language  
Specialist**

7. To approve Kristopher Cleary as a full-time,  
Shaner School Speech and Language Specialist  
for the 2013-2014 school year, B.A.+15, Step 1,  
with a total annual salary of \$45,305.00, as per  
attachment Personnel-7.

Salary subject to change at the completion of the  
H.T.E.A. negotiations.

Mr. Cleary is a replacement for Erin Hodavance  
who has resigned.

Roll call vote: All in favor: Mr. Aiken, Mr.  
Anderson, Mrs. Capone, Mrs. Francis, Mr.  
Hassa, Mrs. Kupp, Mr. Sacchinelli, and Dr.  
Erickson. (8-0-0)

Motion by Mr. Aiken, seconded by Mr. Anderson, to approve the following motion as  
presented:

8. To approve Ashley Kirschmann as a full-  
time, Davies School teacher for the 2013-  
2014 school year, B.A., Step 1, with a total  
annual salary of \$44,352.00, as per  
attachment Personnel-8.

**Davies School  
Teacher**

Salary subject to change at the completion  
of the H.T.E.A. negotiations.

Ms. Kirschmann is a replacement for  
LeeAnn Ryder who has retired.

Roll call vote: Seven in favor: Mr. Aiken,  
Mr. Anderson, Mrs. Francis, Mr. Hassa, Mrs.  
Kupp, Mr. Sacchinelli, and Dr. Erickson.  
Nay: Mrs. Capone (7-0-1)

**POLICY COMMITTEE – Mrs. Capone**

None

**TRANSPORTATION COMMITTEE – Mr. Anderson**

None

**RESOLUTIONS**

None

**SOLICITOR'S REPORT**

None

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

Mr. Sacchinelli wanted to pass on to Mr. Nelson that he has noticed some damage to the entrance of the Duberson School gym. He would also like to see the picnic table removed from the premises, as well as the bicycle rack to control the children in the area. Dr. Cappelluti will look into removing the items.

Mrs. Capone asked if the Oakcrest Booster Club was reimbursed for the fee they paid for the timing system at Hess. Mr. Smith will look into the reimbursement.

Mr. Sacchinelli asked Mr. Smith to send out a summary of funds remaining from capital projects. He would like to see the balance used for the completion of the resurfacing project at the Hess School parking lot.

**PUBLIC COMMENTS**

Harry Rogers spoke to the Board about his disappointment in their acceptance of the

presentation on discipline. He did not feel enough facts were given about what the offenses pertained to. He also did not see a comparison from last year. He feels that the discipline in the school is fundamental to learning.

Mr. Rogers also congratulated the Board for choosing a new solicitor this year. He did, however want to know if it has been the practice of the Board to accept invoices from previous solicitors which were not itemized. He feels there are regulations which need to be followed in order to pay these invoices.

Dr. Erickson replied that there is a policy which has been followed to pay these services. Mr. Goldstein also replied that he will be following the guidelines set by the State when providing invoices to the Board. The State has a Best Practices Guide as to what should be provided. He stated that he cannot speak for the services of the past solicitor, but does not feel that Mr. Greco would bill for any services not performed. It is the Board's discretion of whether or not to pay a bill, whether it is itemized or not.

Dr. Erickson noted that the Board was not given the discipline information before the meeting, but they will be sure to follow up on any problems with the administration. The safety of the staff and students is an ongoing concern of the Board.

Jeff Gildiner stated that it has been almost two years of negotiations without a contract. Positions are opening in other districts and many of the staff will be applying. Settlements are increasing. He noted we are losing an excellent teacher because of the salaries here. He is looking forward to the meeting on July 25, 2013 with the hopes of reaching a settlement.

Vicky Meyers is a 7<sup>th</sup> grade teacher who is living in the district. She stated that the school district is the reason why her family moved here. She understands that the Board wants to keep costs low, but she has bills to pay as well. She did leave the district for a short time, however wanted



to come back to this district after being RIF'd. She is now at Step 11 and feels this is a good place to be at this time, but would like to see herself moving up eventually. She thought this would happen after the last contract settlement. However, this does not seem to be the case. She would hope that the Board will settle a fair contract before the beginning of the school year, so that the teachers can come back to school with a renewed feeling.

Stephanie Sonnak thanked Dr. Cappelluti and the Board for giving her the opportunities that she has had over the past 11 years. She has grown as an educator in this district. She does want to bring to the attention of the Board that many other districts envy Hamilton Township because of the technology and professional development offered. However, she has been through four negotiations and has not seen a fair contract. She stated that the teachers in this district are very dedicated workers and the Board is choosing not to settle a fair contract. After 11 years she is on step 6 making \$45,382 and she is being hired on step 10 in her new district at a salary of \$56,765 Ms. Sonnak hopes that leaving will be a wakeup call for the Board. She never wanted to leave the district.

Dr. Erickson exited the meeting at 8:53 p.m.

Patty Fleming noted openings in other districts which will be posted for the current staff. She also noted that nine teachers left the district in June and one already left in July.

Eric Aiken mentioned that Mr. Smith met today with Mr. Willoughby, who is the NJEA representative, to discuss the financial position of the district. There will be a fact finding meeting on July 25, 2013 and these issues will be discussed.

Mrs. Petrongolo wanted to know how to approach the Board with a question. Dr. Cappelluti answered that questions should be directed to her.

Mrs. Petrongolo wanted to know why the students are required to bring a flash drive and ear buds to school in September. Mrs. Dagit said she will look into this.

Mrs. Petrongolo also had questions on the presentation of the gifted and talented program. She will speak to Mrs. Dagit regarding this via e-mail. She noted that many students need to be challenged with the gifted and talented program, even in the lower grades. Mrs. Petrongolo feels the need is present at the K-1 level.

#### **EXECUTIVE SESSION**

Motion by Mr. Anderson, seconded by Mr. Hassa, to enter into executive session for the purpose of legal matters.

Resolved that pursuant to Sections 7 and 8 of the Open Public Meetings Act, the public shall be excluded from that portion of the meeting involving discussion of legal matters. Further resolved that the discussion of such subject matter in executive session can be disclosed to the public when formal action is taken on such subject matter or at any other appropriate time. Further resolved the Board may take action on items discussed in executive session. Further resolved that the Board will be in executive session for approximately 60 minutes.

Voice Vote: All in favor: (7-0-0) Motion carried.

The Board entered into executive session at 9:00 p.m.

The Board reconvened the regular meeting at 10:07 p.m.

Motioned by Mr. Hassa, seconded by Mr. Anderson to adjourn the meeting.

Voice Vote: All in favor: (7-0-0) Motion carried.

The Hamilton Township Board of Education meeting adjourned at 10:08 p.m.

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Daniel Smith  
Board Secretary

**MINUTES OF THE REGULAR SESSION MEETING  
OF THE BOARD OF EDUCATION  
HELD ON JULY 23, 2013  
HAMILTON TOWNSHIP PUBLIC SCHOOLS  
Mays Landing, New Jersey  
William Davies Middle School Library**

The Regular Meeting of the Hamilton Township Board of Education was called to order at 7:04 p.m. in the Michael H. Duberson Memorial Library at the William Davies Middle School by Mr. Eric Aiken.

**Call  
To  
Order**

Mr. Eric Aiken led the Pledge of Allegiance.

**Pledge of  
Allegiance**

**ANNUAL NOTICE OF MEETING**

This meeting is being held in compliance with the Sunshine Law, having been advertised in the Press of Atlantic City and the Atlantic County Record and its affiliates and a notice posted with the Township Clerk on the Bulletin Board at the following locations: Mizpah Social Services Center, Mizpah Post Office, Mays Landing Post Office, Atlantic County Library as well as all the schools of the district. A mechanical device is being used to both audio-tape and video-tape this meeting.

The following members answered roll call: Mr. Eric Aiken, Mr. Carl Anderson, Mrs. Peggy Capone, Mrs. Amelia Francis, Mr. George Hassa, Mrs. Barbara Kupp, Mrs. Kimberly Melton and Mr. John Sacchinelli. Quorum present.

**Roll  
Call**

Members Absent: Dr. Anne Erickson

Also present  
were: Dr. Michelle Cappelluti: Superintendent of Schools  
Mr. Daniel Smith: Board Secretary  
Mr. Eric Goldstein: Solicitor

**APPROVAL OF MINUTES**

Motion by Mr. Anderson, seconded by Mr. Sacchinelli, to approve the regular session minutes of the meeting of June 4, 2013, as per revised attachment Minutes-1.

Roll Call Vote: Seven in favor: Mr. Aiken, Mr. Anderson, Mrs. Capone, Mrs. Francis, Mrs. Kupp, Mrs. Melton, and Mr. Sacchinelli. Abstained: Mr. Hassa. (7-0-1)

The executive session minutes of the meeting of June 4, 2013 were removed.

Motion by Mr. Anderson, seconded by Mr. Sacchinelli, to approve the regular session minutes of the meeting of June 12, 2013.

Roll Call Vote: Seven in favor: Mr. Aiken, Mr. Anderson, Mrs. Capone, Mrs. Francis, Mrs. Kupp, Mrs. Melton, and Mr. Sacchinelli. Abstained: Mr. Hassa. (7-0-1)

The executive session minutes of the meeting of June 12, 2013 were removed.

Motion by Mr. Anderson, seconded by Mr. Hassa, to approve the regular and executive session minutes of the meeting of June 25, 2013, as per revised attachment Minutes-3.

Six in favor: Mr. Aiken, Mrs. Capone, Mrs. Francis, Mr. Hassa, Mrs. Kupp, and Mr. Sacchinelli. Abstained: Mr. Anderson and Mrs. Melton. (6-0-2)

### **CORRESPONDENCE**

Dr. Cappelluti read a thank you note from Mrs. Maxwell for the retirement gift recently presented to her.

### **PUBLIC COMMENTS**

Charlotte Denson, who is a resident of the township, urged the Board to settle the contract. She stated that being a teacher is a tough job and the district is losing staff to other districts for higher salaries. She would like to see the contract settled soon.

### **BOARD MEMBER COMMENTS**

Mr. Sacchinelli thanked Mr. Nelson for removing the table and the graffiti at the Duberson School.

Mrs. Capone complimented the Board members who attended the fundraiser over the weekend for the grandson of one of our teachers.

### **SUPERINTENDENT/STAFF REPORTS**

#### **(A) Information Items**

##### **1. Dates to Remember**

- a. **July 23, 2013** – Policy Committee – Davies School – 6:00 p.m.
- b. **July 23, 2013** – Board of Education Meeting – Davies School – 7:00 p.m.
- c. **August 6, 2013** – Goal Setting Workshop – Davies School – 5:30 p.m.
- d. **August 6, 2013** – Board of Education Meeting – Davies School – 7:00 p.m.
- e. **August 9, 2013** – Facilities Committee Meeting – Board Office – 7:30 a.m.
- f. **August 20, 2013** – Board of Education Meeting – Davies School – 7:00 p.m.
- g. **August 28, 2013** – Personnel Committee Meeting – Board Office – 5:00 p.m.
- h. **August 29, 2013** – Finance Committee Meeting – Board Office – 8:00 a.m.

- (B) New Homes and Certificates of Occupancy for the month of June, 2013, as per attachment IX-B.
- (C) Academic Achievement Lists for the 3<sup>rd</sup> Trimester – Grades 4 and 5, as per attachment IX-C.
- (D) Superintendent's/Principal's Lists for the 4<sup>th</sup> Marking Period, as per attachment IX-D.
- (E) Student Discipline Reports for the month of June, 2013, as per attachment IX-E.
- (F) Registration/Transfer Statistics for the Month of June, 2013, as per attachment IX-F.

Mr. Cartwright gave a presentation on the progress of the Toilet Room Renovation project at the Shaner School. He also mentioned that some of the employees of our local Target store volunteered their time to paint a giant map of the United States on the blacktop. This project was orchestrated by Stephanie Andrus, who is a teacher in the district.

Mr. Cartwright also gave an overview of the accomplishments of the teachers at the Shaner School this past year and what changes will take place in 2013-2014.

### **COMMITTEES AND RECOMMENDATIONS**

#### **BUILDING/FACILITIES COMMITTEE – Mr. Sacchinelli**

- |   |                            |
|---|----------------------------|
| 1. <del>To award the bid for the removal of the Davies School gym floor to Ecoservices, LLC, in the total amount of \$58,900.00.</del>                                    | <b>Approved<br/>7/9/13</b> |
| 2. <del>To award the bid for the replacement of the Davies School gym floor to W. J. Gross, Inc. in the total amount of \$185,500.00, including two alternate bids.</del> | <b>Approved<br/>7/9/13</b> |

Motion by Mr. Sacchinelli, seconded by Mr. Anderson, to approve the following motion as presented:

- |  |                                   |
|--|-----------------------------------|
| 3. To authorize Asphalt Paving Systems \$61,225.12 for a microsurfacing pavement system at the Hess School for Section 3 as noted, in accordance with State Contract #A81757. The Board is permitted to waive the bid requirement pursuant to N.J.S.A. 18A:18A-10, as per attachment Facilities-3. | <b>Asphalt Paving<br/>Systems</b> |
|--|-----------------------------------|

Roll call vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Capone, Mrs. Francis, Mr.

Hassa, Mrs. Kupp, Mrs. Melton, and Mr.  
Sacchinelli. ((8-0-0))

**CURRICULUM COMMITTEE – Mrs. Kupp**

Motion by Mrs. Kupp, seconded by Mr. Sacchinelli, to approve the following motion as presented:

**Violence and  
Vandalism  
Report**

1. To approve the 2012-2013 Violence and Vandalism Report as presented on June 25, 2013.

Roll call vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Capone, Mrs. Francis, Mr. Hassa, Mrs. Kupp, Mrs. Melton, and Mr. Sacchinelli. (8-0-0)

Motion by Mrs. Kupp, seconded by Mr. Hassa, to approve the following motion as presented:

**School Self-  
Assessment**

2. To approve the 2012-2013 School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act.

Roll call vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Capone, Mrs. Francis, Mr. Hassa, Mrs. Kupp, Mrs. Melton, and Mr. Sacchinelli. (8-0-0)

Motion by Mrs. Kupp, seconded by Mr. Hassa, to approve the following motion as presented:

**Grade 8  
Mathematics  
Teacher**

3. To approve Christine Lucca, Grade 8 Mathematics Teacher to pilot the following Geometry materials during the 2013-2014 school year:

<u>Title</u>	<u>Publisher</u>	<u>Copyright</u>	<u>Constituency School's Use</u>
Geometry	Glencoe-McGraw Hill	2014	GEHRHSD
Geometry	McDougal Little	2011	Galloway
Larson Geometry	Holt McDougal	2012	

Roll call vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Capone, Mrs. Francis, Mr. Hassa, Mrs. Kupp, Mrs. Melton, and Mr. Sacchinelli. (8-0-0)

Motion by Mrs. Kupp, seconded by Mr. Hassa, to approve the following motion as presented:

4. To approve staff members to participate in on-site professional development (PD) during the summer of 2013 (not to exceed 25 hours) and to be paid at the hourly rate of \$24.51 as indicated in the 2009-2012 Agreement between the Hamilton Township Board of Education and the Hamilton Township Education Association. This is funded via local funds.
- Professional Development**

Hourly rate subject to change at the conclusion of the H.T.E.A. negotiations.

Jackie Lautato	Readers & Writers Workshop
Kristopher Cleary	Readers & Writers Workshop
Amy Corson	Readers & Writers Workshop
Kelly Ho	Readers & Writers Workshop
	Words Their Way
Lori Obriski	Readers & Writers Workshop
	Words Their Way
Paige Levy	Readers & Writers Workshop
	Words Their Way
Jackie Lautato	Readers & Writers Workshop
	Words Their Way
Leslie Kayes	Readers & Writers Workshop
	Words Their Way
Wendi McKenzie	Readers & Writers Workshop
	Words Their Way
Sarah Vicedomini	Readers & Writers Workshop
	Words Their Way

Roll call vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Capone, Mrs. Francis, Mr. Hassa, Mrs. Kupp, Mrs. Melton, and Mr. Sacchinelli. (8-0-0)

Motion by Mrs. Kupp, seconded by Mr. Hassa, to approve the following motion as presented:

5. To approve the Hamilton Township School District's revised Five Year Plan for Curriculum & Program Evaluation.
- Curriculum & Program Evaluation**

Roll call vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Capone, Mrs. Francis, Mr. Hassa, Mrs. Kupp, Mrs. Melton, and Mr.

Sacchinelli.(8-0-0)

Motion by Mrs. Kupp, seconded by Mr. Hassa, to approve the following motion as presented:

**Instructional  
Technology  
Integration  
Coach**

6. To approve Kimberly Mattina, WDMS Instructional Technology Integration Coach to provide Google Apps for Education professional development during the summer of 2013 (not to exceed 15 hours) and to be paid at the hourly rate of \$26.00 as indicated in the 2009-2012 Agreement between the Hamilton Township Board of Education and the Hamilton Township Education Association. This is funded via local funds and/or NCLB Title One Funds.

Hourly rate subject to change at the completion of the H.T.E.A. negotiations.

Roll call vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Capone, Mrs. Francis, Mr. Hassa, Mrs. Kupp, Mrs. Melton, and Mr. Sacchinelli. (8-0-0)

Motion by Mrs. Kupp, seconded by Mr. Hassa, to approve the following motion as presented:

**Google Apps  
for Education**

7. To approve staff members to participate in on-site Google Apps for Education professional development during the summer of 2013 (not to exceed 10 hours each) and to be paid at the hourly rate of \$24.51 as indicated in the 2009-2012 Agreement between the Hamilton Township Board of Education and the Hamilton Township Education Association. This is funded via local funds and/or NCLB Title One Funds.

Hourly rate subject to change at the completion of the H.T.E.A. negotiations.

Michele Petrucci  
Nicole Meile  
Beth Steinin  
Debbi Conrad

AnneMarie Benson  
John Mason  
Heather Lily  
Meghan Fitzgerald



Malika Green

Stephanie Gibbons

Roll call vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Capone, Mrs. Francis, Mr. Hassa, Mrs. Kupp, Mrs. Melton, and Mr. Sacchinelli. (8-0-0)

Motion by Mrs. Kupp, seconded by Mr. Hassa, to approve the following motion as presented:

8. To approve Nancy Barrall to participate in the Professional Development Training scheduled for July 16, 17, & 18 (not to exceed 25 hours) and to be paid at the hourly rate of \$24.51 as indicated in the 2009-2012 Agreement between the Hamilton Township Board of Education and the Hamilton Township Education Association. This is funded through local funds.
- iObservation Inter-Rater Reliability**

Hourly rate subject to change at the completion of the H.T.E.A. negotiations.

*Note this: Nancy Barrall is a replacement for Jane Flanagan who was originally approved on June 25, 2013. Jane was unable to attend the professional development due to unexpected medical needs.*

Roll call vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Capone, Mrs. Francis, Mr. Hassa, Mrs. Kupp, Mrs. Melton, and Mr. Sacchinelli. (8-0-0)

Motion by Mrs. Kupp, seconded by Mr. Hassa, to approve the following motion as presented:

9. To approve Sue Burnetta and Meg Castellano to complete Curriculum Work at the hourly rate of \$49.60 during the summer of 2013 (not to exceed 40 hours per person). This rate is the identified rate for Curriculum Development in the 2009 – 2012 Agreement between the Hamilton Township Board of Education and the Hamilton Township
- Curriculum Work**

Education Association. This is funded through Local funds.

Hourly rate subject to change at the completion of the H.T.E.A. negotiations.

*Note this: these two staff members are replacements for teachers approved on the original list from the June 25, 2013 BOE meeting.*

Roll call vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Capone, Mrs. Francis, Mr. Hassa, Mrs. Kupp, Mrs. Melton, and Mr. Sacchinelli. (8-0-0)

Motion by Mrs. Kupp, seconded by Mr. Hassa, to approve the following motion as presented:

**Readers &  
Writers  
Workshop &  
Words Their  
Way**

10. To approve Beth Connor & Jennifer Farrell, Literacy Coaches to provide professional development (Readers & Writers Workshop & Words Their Way) during the summer of 2013 (not to exceed 10 hours) and to be paid at the hourly rate of \$26.00 as indicated in the 2009-2012 Agreement between the Hamilton Township Board of Education and the Hamilton Township Education Association. This is funded via local funds.

Hourly rate subject to change at the completion of the H.T.E.A. negotiations.

Roll call vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Capone, Mrs. Francis, Mr. Hassa, Mrs. Kupp, Mrs. Melton, and Mr. Sacchinelli. (8-0-0)

**FINANCE COMMITTEE – Mrs. Melton**

Motion by Mrs. Melton, seconded by Mr. Anderson, to approve the following motions as presented:

**Budget  
transfers**

1. To approve Budget transfers in the amount of \$237,513.00.

2. To accept the Superintendent's and Board Secretary's certification that they have reviewed all bills and purchase orders which are listed on the bill list, and hereby certify to the Board of Education that all purchase orders are sufficiently encumbered to cover the submitted bills, and further that all goods and services have been previously received.

**Superintendent's  
and Board  
Secretary's  
certification**

Roll call vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Capone, Mrs. Francis, Mr. Hassa, Mrs. Kupp, Mrs. Melton, and Mr. Sacchinelli. (8-0-0)

The following item has been included as an informational item:

3. Purchase orders issued for services, supplies and equipment as follows:

**Purchase orders**

2012-2013 school year in the amount of \$359,845.74  
2013-2014 school year in the amount of \$1,360,179.79

Motion by Mrs. Melton, seconded by Mr. Anderson, to approve the following motions as presented:

4. To approve the following bills and payroll in the total amount of \$1,382,912.58:

<u>Fund</u>	<u>Title</u>	<u>Amount</u>
11	Current Expense	\$1,183,315.51
20	Special Revenue	33,521.08
40	Debt Service	130,895.16
50	Kids' Corner	27,724.00
50	Community Education	6,826.83
50	Camp Blue Star	630.00

5. To approve a contract from Rutgers for nursing students to complete their clinical education at the Hess School during the 2013-2014 year.

**Rutgers nursing  
students**

6. To approve a Personal Aide Agreement between Atlantic County Special Services School District (ACSSSD) and the Hamilton Township Board of Education for a one-on-one aide for one student for the 2013-2014 school year at a cost of \$40,320.00 and

**Personal Aide  
Agreement with  
ACSSSD**

\$500.00 per week for the 2014 Extended school year.

Roll call vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Capone, Mrs. Francis, Mr. Hassa, Mrs. Kupp, Mrs. Melton, and Mr. Sacchinelli. (8-0-0)

Motion by Mrs. Melton, seconded by Mr. Anderson, to approve the following motions as presented:

- |  |  |
|--|--|
| <b>Personal Aide contracts with ACSSSD</b> | 7. To approve two Personal Aide contracts between Atlantic County Special Services School District (ACSSSD) and the Hamilton Township Board of Education for two (2) students with shared-time aids for the 2013-2014 school year at a cost of \$20,160.00 per Aide and \$500.00 a week per student for the 2014 Extended school year. |
| <b>Y.A.L.E. School Atlantic</b>            | 8. To approve tuition contracts with Y.A.L.E. School Atlantic for two (2) students at a cost of \$298.50/each for a total of 210 days, including Extended School Year, effective July 8, 2013 through June 30, 2014 for a total cost of \$125,370.00.  |
| <b>Risk Management Consultant</b>          | 9. To approve Resolution #58 appointing Dennis Brown of Glenn Insurance as Risk Management Consultant for the 2013-2014 school year at a fee of \$7,000.00. This fee has remained the same since the 2002-2003 school year.  |

Roll call vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Capone, Mrs. Francis, Mr. Hassa, Mrs. Kupp, Mrs. Melton, and Mr. Sacchinelli. (8-0-0)

Motion by Mrs. Melton, seconded by Mr. Anderson, to approve the following motions as presented:

- |                         |  |
|-------------------------|--|
| <b>IDEA Grant Funds</b> | 10. To approve the Federal FY2014 (School Year 2013-2014) IDEA Grant Funds as indicated below: |
|-------------------------|--|

	<u>Public Funds</u>	<u>Non-Public Funds</u>	<u>Total Funds</u>
IDEA-Basis	\$717,604.00	\$30,360.00	\$747,964.00
IDEA-Preschool	<u>\$30,699.00</u>	<u>0.00</u>	<u>30,699.00</u>
	\$748,303.00	\$30,360.00	\$778,663.00

11. To approve a Tuition contract with Bancroft NeuroHealth for one (1) student effective July 1, 2013 through June 30, 2014, at a cost of \$278.55 per diem plus \$176.00 per diem for extraordinary services for a total of 212 days, including Extended School Year, for a total cost of \$96,364.60. **Bancroft NeuroHealth**

Roll call vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Capone, Mrs. Francis, Mr. Hassa, Mrs. Kupp, Mrs. Melton, and Mr. Sacchinelli. (8-0-0)

12. ~~To approve a proposal from Ford, Scott and Associates, L.L.C., to provide services to the District for the 2013-2014 school year in the amount of \$24,000.00.~~ **Approved 7-9-13**
13. ~~To approve a peer review report prepared for Ford, Scott and Associates, L.L.C. for the 2013-2014 Audit.~~ **Approved 7-9-13**

Motion by Mrs. Melton, seconded by Mr. Anderson, to approve the following motions as presented:

14. To approve additional 2012-2013 Federal Education Jobs Act Funds in the amount of \$1,930.00, as per attachment Finance-14. **Federal Education Jobs Act Funds**
15. To amend the 2012-2013 Budget as follows: **Amend Budget**

<u>Revenue</u>		<u>Increase</u>
18-4522-397	Education Jobs Fund	\$1,930.00
	Federal Grant	
<u>Appropriation</u>		
18-212-100-106	Salaries-Multiply Disabled Program-Paras	\$1,930.00

Roll call vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Capone, Mrs. Francis, Mr.

Hassa, Mrs. Kupp, Mrs. Melton, and Mr.  
Sacchinelli. (8-0-0)

Motion by Mrs. Melton, seconded by Mr. Anderson, to approve the following motions as presented:

- Budget transfers**      16.      To approve Budget transfers in the amount of \$35,917.72, as per attachment Finance-16.
- NCLB Grant**      17.      To approve to accept the *Federal FY 2014 (School Year 2013-2014) No Child Left Behind Grant* in the amount of \$442,737 as indicated below:

<u>Title #</u>	<u>Title Description</u>	<u>FY 2013 Total (includes NP)</u>
Title I	Basic Skills	\$354,527
	Highly Qualified Teachers	
Title II-A	Professional Development	\$69,923
	Class Size Reduction	
Title III	English Language Learners	\$18,287
Total		\$442,737

Note: The NCLB FY14 Grant provides a decrease of \$21,646 from that of the NCLB FY13 Grant

Roll call vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Capone, Mrs. Francis, Mr. Hassa, Mrs. Kupp, Mrs. Melton, and Mr. Sacchinelli.  
(8-0-0)

Motion by Mrs. Melton, seconded by Mr. Anderson, to approve the following motions as presented:

- Chapter 192-193**      18.      To approve a contract with Monmouth-Ocean Educational Services Commission to provide Chapter 192 and 193 services to non-public students for the 2013-2014 school year at a cost not to exceed state funding for fiscal year 2014, as per attachment Finance-18.
- IDEA-B services**      19.      To approve a contract with Monmouth-Ocean Educational Services Commission to provide IDEA-B services to non-public students with disabilities for the 2013-2014 school year at a cost not to exceed state funding for fiscal year 2014, as per attachment Finance-19.

Roll call vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Capone, Mrs. Francis, Mr. Hassa, Mrs. Kupp, Mrs. Melton, and Mr. Sacchinelli. (8-0-0)

Motion by Mrs. Melton, seconded by Mr. Anderson, to approve the following motion as presented:

20. To approve an Agreement between the Hamilton Township Board of Education and Nehmad Perillo & Davis, P.C., as its Board Solicitor to provide legal services to the District for the period July 1, 2013 through June 30, 2014 at the rate of \$130.00/hour, as per attachment Finance-20. **Board Solicitor**

Roll call vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Capone, Mrs. Francis, Mr. Hassa, Mrs. Kupp, Mrs. Melton, and Mr. Sacchinelli. (8-0-0)

**PERSONNEL/NEGOTIATIONS COMMITTEE – Mr. Aiken**

**All personnel actions are being taken by the recommendation of the Superintendent in accordance with 18A.**

Motion by Mr. Sacchinelli, seconded by Mr. Anderson, to approve the following motion as presented:

1. To approve district substitutes for the 2013-2014 school year. **District substitutes**
- Roll call vote: Six in favor: Mr. Anderson, Mrs. Capone, Mr. Hassa, Mrs. Kupp, Mrs. Melton, and Mr. Sacchinelli. Nay: Mrs. Francis. Abstained: Mr. Aiken (6-1-1)
2. ~~Revise the hourly rate for Jessica Fraone, Lifeguard, from \$10.00/hour to \$11.00/hour.~~ **Approved 7/9/13**
- ~~Mrs. Fraone was previously approved on March 26, 2013 at the incorrect rate of \$10.00/hour.~~
3. ~~Resignation notice from Stephanie Sonnak, Davies School teacher effective June 27, 2013.~~ **Approved 7/9/13**

Motion by Mr. Sacchinelli, seconded by Mr. Anderson, to approve the following motion as presented:

**Fieldwork  
Placements**

4. To approve Stockton Field Placements for the 2013-2014 Fall Semester.

Roll call vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Capone, Mrs. Francis, Mr. Hassa, Mrs. Kupp, Mrs. Melton, and Mr. Sacchinelli. (8-0-0)

**Approved 7/9/13**

5. ~~To approve the following district transfers for the 2013-2014 school year.~~

- ~~• Thelma Trego — Learning Disabilities Teacher Consultant — from Shaner to Hess~~
- ~~• Karen Fink — Speech Language Specialist — from Shaner to Hess~~
- ~~• Norma Sullivan — Custodian — from Hess to Davies~~

**Approved 7/9/13**

6. ~~To approve the following summer Maintenance/ Custodial workers beginning July 1, 2013:~~

~~Michael Guedes, Maintenance — \$15.00/hour~~

~~Heather Jenigen, Custodian — \$10.00/hour~~

~~The names of these two employees were inadvertently omitted from the original list of maintenance/custodial employees previously approved on June 25, 2013.~~

**Approved 7/9/13**

7. ~~To approve Kristopher Cleary as a full-time, Shaner School Speech and Language Specialist for the 2013-2014 school year, B.A.+15, Step 1, with a total annual salary of \$45,305.00.~~

~~Salary subject to change at the completion of the H.T.E.A. negotiations.~~

~~Mr. Cleary is a replacement for Erin Hodavance who has resigned.~~



8. ~~To approve Ashley Kirschmann as a full-time,  
Davies School teacher for the 2013-2014 school  
year, B.A., Step 1, with a total annual salary of  
\$44,352.00.~~

~~Salary subject to change at the completion of the  
H.T.E.A. negotiations.~~

~~Ms. Kirschmann is a replacement for LeeAnn  
Ryder.~~

Motion by Mr. Sacchinelli, seconded by Mr. Anderson, to approve the following motion  
as presented:

9. To approve homebound instruction for the 2013-2014 summer, as per attachment **Homebound  
instruction**  
Personnel-9.

Roll call vote: All in favor: Mr. Aiken, Mr.  
Anderson, Mrs. Capone, Mrs. Francis, Mr.  
Hassa, Mrs. Kupp, Mrs. Melton, and Mr.  
Sacchinelli. (8-0-0)

Motion by Mr. Sacchinelli, seconded by Mr. Anderson, to approve the following motion  
as presented:

10. To accept a resignation notice from Deirdre **Resignation from  
Deirdre Trujillo**  
Trujillo, Davies School Paraprofessional,  
effective June 30, 2013, as per attachment  
Personnel-10.

Roll call vote: All in favor: Mr. Aiken, Mr.  
Anderson, Mrs. Capone, Mrs. Francis, Mr.  
Hassa, Mrs. Kupp, Mrs. Melton, and Mr.  
Sacchinelli. (8-0-0)

Motion by Mr. Sacchinelli, seconded by Mr. Anderson, to approve the following motion  
as presented:

11. To approve Gregg Shankle as a full-time, **Gregg Shankle,  
Hess School  
teacher**  
Hess School teacher for the 2013-2014  
school year, B.A., Step 1, with a total annual  
salary of \$44,352.00, as per attachment  
Personnel-11.

Salary subject to change at the completion

of the H.T.E.A. negotiations.

Mr. Shankle is a replacement for Michael Guedes.

Mrs. Kupp commented that she was happy to give one of our own the opportunity to excel in the district. He is a gold standard candidate.

Mrs. Capone also commented that she was happy Mr. Shankle was chosen for the position.

Roll call vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Capone, Mrs. Francis, Mr. Hassa, Mrs. Kupp, Mrs. Melton, and Mr. Sacchinelli. (8-0-0)

Motion by Mr. Sacchinelli, seconded by Mr. Anderson, to approve the following motion as presented:

- District transfer**      12. To approve the following district transfer for the 2013-2014 school year, as per attachment Personnel-12:
- Helen D'Agostino –Special Education Teacher from Grade 5 to Grade 2

Roll call vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Capone, Mrs. Francis, Mr. Hassa, Mrs. Kupp, Mrs. Melton, and Mr. Sacchinelli. (8-0-0)

Motion by Mr. Sacchinelli, seconded by Mr. Anderson, to approve the following motion as presented:

- Wendy McKensie, Hess School Teacher**      13. To approve Wendy McKensie as a full-time, Hess School teacher for the 2013-2014 school year, M.A., Step 5, with a total annual salary of \$48,135.00, as per attachment Personnel-13.

Salary subject to change at the completion of the H.T.E.A. negotiations.

Ms. McKensie is a replacement for Helen D'Agostino who will be transferring to Grade 2.

Roll call vote: Four in favor: Mr. Aiken, Mr. Anderson, Mrs. Kupp, and Mrs. Melton.  
Nay: Mrs. Capone, Mrs. Francis, Mr. Hassa, and Mr. Sacchinelli. (4-4-0)

Motion by Mr. Sacchinelli, seconded by Mr. Anderson, to approve the following motion as presented:

14. To approve Keith Russell as a full-time Hess School Custodian for the 2013-2014 school year, Custodial Guide, Step 1, with a total annual salary of \$31,859.00 pro-rated, effective September 1, 2013, as per attachment Personnel-14. **Keith Russell, Custodian**

Salary subject to change at the completion of the H.T.E.A. negotiations.

Mr. Russell is a replacement for Norma Sullivan transferred to Davies School.

Roll call vote: Seven in favor: Mr. Aiken, Mr. Anderson, Mrs. Capone, Mr. Hassa, Mrs. Kupp, Mrs. Melton, and Mr. Sacchinelli.  
Nay: Mrs. Francis (7-1-0)

Motion by Mr. Sacchinelli, seconded by Mr. Anderson, to approve the following motion as presented:

15. To approve Cheryl Rzasa as a full-time Registration/Transportation Secretary for the 2013-2014 school year, Secretary Guide, Step 1, with a total annual salary of \$25,329.00 pro-rated, effective July 24, 2013, as per attachment Personnel-15. **Registration/Transportation Secretary**

Salary subject to change at the completion of the H.T.E.A. negotiations.

Ms. Rzasa is a replacement for Joyce Graumann who has resigned.

Roll call vote: Four in favor: Mr. Aiken, Mr. Anderson, Mrs. Kupp, and Mrs. Melton.  
Nay: Mrs. Capone, Mrs. Francis, Mr. Hassa, and Mr. Sacchinelli. (4-4-0)

Motion by Mr. Sacchinelli, seconded by Mr. Aiken, to approve the following motion as presented:

- Paraprofessional** 16. To approve Vicenza Lewis as a part-time, 29 hours/week Hess School Paraprofessional for the 2013-2014 school year, Paraprofessional Guide, Step 1, with a total annual salary of \$13,382.00, as per attachment Personnel-16.

Salary subject to change at the completion of the H.T.E.A. negotiations.

Ms. Lewis is a replacement for Amber Miscovic who has resigned.

Roll call vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Capone, Mrs. Francis, Mr. Hassa, Mrs. Kupp, Mrs. Melton, and Mr. Sacchinelli. (8-0-0)

Motion by Mr. Sacchinelli, seconded by Mr. Aiken, to approve the following motion as presented:

- Paraprofessional** 17. To approve Susan Petti as a part-time, 29 hours/week Hess School Paraprofessional for the 2013-2014 school year, Paraprofessional Guide, Step 1, with a total annual salary of \$13,382.00, as per attachment Personnel-17.

Salary subject to change at the completion of the H.T.E.A. negotiations.

Ms. Petti is a replacement for Wendy Barber who has resigned.

Roll call vote: All in favor: Mr. Aiken, Mr.

Anderson, Mrs. Capone, Mrs. Francis, Mr.  
Hassa, Mrs. Kupp, Mrs. Melton, and Mr.  
Sacchinelli. (8-0-0)

Motion by Mr. Sacchinelli, seconded by Mr. Anderson, to approve the following motion  
as presented:

18. To approve Ciera Dattalo as a part-time, 29 **Paraprofessional**  
hours/week Shaner School  
Paraprofessional for the 2013-2014 school  
year, Paraprofessional Guide, Step 1, with a  
total annual salary of \$13,382.00, as per  
attachment Personnel-18.

Salary subject to change at the completion  
of the H.T.E.A. negotiations.

Ms. Dattalo is a replacement for Leanna  
Mullen who has transferred to the  
Technology Department.

Roll call vote: All in favor: Mr. Aiken, Mr.  
Anderson, Mrs. Capone, Mrs. Francis, Mr.  
Hassa, Mrs. Kupp, Mrs. Melton, and Mr.  
Sacchinelli. (8-0-0)

Motion by Mr. Sacchinelli, seconded by Mr. Anderson, to approve the following motion  
as presented:

19. To approve Kevin Morrison as the Davies **Vice Principal**  
School Grade 6 Vice Principal for the 2013-  
2014 school year, Administrative Guide B,  
Step 1, with a total annual salary of  
\$82,266.00 pro-rated, effective July 24,  
2013, as per attachment Personnel-19.

Mr. Morrison is a replacement for Melanie  
Lamanteer who has transferred to Principal  
of Hess School.

Mr. Sacchinelli noted that he did not receive  
the information requested. Dr. Cappelluti  
responded that she thought it was given out  
in the Board member packets. Dr. Cappelluti  
retrieved the information and distributed it to  
Mr. Sacchinelli.

Mrs. Capone thought this issue was discussed at an earlier time. Mr. Hassa referenced a discussion that was had during an executive session.

Motion by Mr. Anderson, seconded by Mr. Hassa, to Table #19.

Mrs. Kupp commented that she is very frustrated. The board can cut the budget to save money, but if we do not have the staff to move the district forward, the cuts mean nothing.

Dr. Cappelluti read a statement that was submitted by Mr. Santilli in support of hiring Mr. Morrison.

Mr. Anderson withdrew his motion to table item #19. Mr. Hassa seconded the withdrawal of tabling item #19.

Motion by Mr. Anderson, seconded by Mr. Aiken, to reinstate #19 for vote.

Roll call vote: Five in favor: Mr. Aiken, Mr. Anderson, Mrs. Kupp, Mrs. Melton, and Mr. Sacchinelli. Nay: Mrs. Capone, Mrs. Francis, and Mr. Hassa. (5-3-0)

Motion by Mr. Sacchinelli, seconded by Mr. Anderson, to approve the following motion as presented:

**Sarah  
Vicedomini, Hess  
School Teacher**

20. To approve Sarah Vicedomini as a full-time Hess School teacher for the 2013-2014 school year, B.A., Step 1, with a total annual salary of \$44,352.00 pro-rated, effective October 28, 2013, as per attachment Personnel-20.

Salary subject to change at the completion of the H.T.E.A. negotiations.

Ms. Vicedomini is a replacement for Lisa Weber who is on a maternity leave.

Roll call vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Capone, Mrs. Francis, Mr. Hassa, Mrs. Kupp, Mrs. Melton, and Mr. Sacchinelli. (8-0-0)

**POLICY COMMITTEE – Mrs. Capone**

Motion by Mrs. Capone, seconded by Mr. Anderson, to approve the following motion as presented:

To approve Regulation #2624 – Grading System,  
on first reading.

Roll call vote: All in favor: Mr. Aiken, Mr. Anderson,  
Mrs. Capone, Mrs. Francis, Mr. Hassa, Mrs. Kupp,  
Mrs. Melton, and Mr. Sacchinelli. (8-0-0)

**TRANSPORTATION COMMITTEE – Mr. Anderson**

Mr. Anderson wanted to know if the arrival and  
departure times will change this year. Dr.  
Cappelluti responded that these times have  
been discussed and changed for the 2013-2014  
school year.

**RESOLUTIONS**

None

**SOLICITOR'S REPORT**

Eric Goldstein received correspondence from an interested buyer of  
the Duberson School. He has offered \$100,000.00. It was explained  
to the buyer what the cost would be to bring the school up to code.  
They would like to meet and discuss this purchase again.

**UNFINISHED BUSINESS**

Mr. Smith informed Mrs. Capone that a check will be cut for the  
Oakcrest Swim Team Booster Club for the reimbursement of the pool  
equipment.

**NEW BUSINESS**

None

**PUBLIC COMMENTS**

Tara Sutton who is a first grade teacher in the district spoke to the  
Board stating that she feels the situation is ridiculous. She feels the  
staff should all leave the district. Things have to change because the  
staff is in a difficult financial position.

Jeff Gildiner thanked the Board members who attended the fundraiser  
for Donna Reese's grandchild. He understands what Ms. Sutton is  
trying to state. He noted the negotiations meeting which is scheduled  
for July 25, 2013. He also noted that he came across a speech from the

HTEA President from 1986 and noted the poor contract conditions that existed then, as well. It is now time for change and for the staff to be given the respect which has lacked in the past. He noted the drop in district standings over the years. Many staff members are leaving and he does not want this to continue. The HTEA will be willing to stay all night on Thursday in order to come to an agreement.

Vicky Myers who is a township resident and a teacher in the district also agrees with Mrs. Sutton. She noted how frustrating and demoralizing it is to work without a contract. She did state that she is happy with the decision to have Mr. Kevin Morrison voted in as the new vice principal.

Jennifer Padula has been looking at districts with higher paying salaries. She noted that she works with some of the best teachers in this district who take care of the students all day. She feels the Board should see what these teachers do for the children and settle this contract.

### **EXECUTIVE SESSION**

Motion by Mr. Anderson, seconded by Mrs. Francis, to enter into Executive session for the purpose of student matters.

Resolved that pursuant to Sections 7 and 8 of the Open Public Meetings Act, the public shall be excluded from that portion of the meeting involving confidential matters. Further resolved that the discussion of such subject matters in executive session can be disclosed to the public when formal action is taken on such subject matter or at any other appropriate time. Further resolved the Board may take action on items discussed in executive session. Further resolved that the Board will be in executive session for approximately 20 minutes.

Voice vote: 8-0-0

The Board entered into Executive session at 8:25 p.m.

The Board reconvened the regular meeting at 9:34 p.m.



**PERSONNEL/NEGOTIATIONS COMMITTEE – Mr. Aiken**

**All personnel actions are being taken by the recommendation of the Superintendent in accordance with 18A.**

Motioned by Mr. Sacchinelli, seconded by Mr. Anderson, to approve the following motion as presented:

13. To approve Wendy McKensie as a full time, Hess School teacher for the 2013-2014 school year, with a total annual salary equal to her 2012-2013 annual salary.

**Wendy McKensie,  
Hess School  
Teacher**

Mrs. Francis questioned the salary amount. Dr. Cappelluti noted she will inform the Board of the salary amount, but she believes it is step 4.

Mrs. Capone noted that the staff member was a substitute for one year and was out of the district for 12 years. She feels the position should be at step 1.

Roll call vote: Seven in favor: Mr. Aiken, Mr. Anderson, Mrs. Francis, Mr. Hassa, Mrs. Kupp, Mrs. Melton, and Mr. Sacchinelli. Nay: Mrs. Capone. (7-1-0)

Motioned by Mr. Sacchinelli, seconded by Mr. Anderson, to approve the following motion as presented:

15. To approve Cheryl Rzasa as a full-time Registration/Transportation Secretary for the 2013-2014 school year, Secretary Guide, Step 1, with a total annual salary of \$25,329.00 pro-rated, effective July 24, 2013, as per attachment Personnel-15.

**Registration/  
Transportation  
Secretary**

Salary subject to change at the completion of the H.T.E.A. negotiations.

Ms. Rzasa is a replacement for Joyce Graumann who has resigned.

Roll call vote: Seven in favor: Mr. Aiken, Mr. Anderson, Mrs. Francis, Mr. Hassa,

Mays Landing, NJ  
July 23, 2013

Mrs. Kupp, Mrs. Melton, and Mr.  
Sacchinelli. Nay: Mrs. Capone. (7-1-0)

Motion by Mr. Aiken, seconded by Mr. Anderson, to adjourn the meeting.

Voice Vote: All in favor: (8-0-0) Motion carried.

The Hamilton Township Board of Education meeting adjourned at 9:39 p.m.

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Daniel Smith  
Board Secretary

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Hamilton Township Board of Education  
1876 Dr. Dennis Foreman Dr.  
Mays Landing, NJ 08330

*Facilities-1*

**RESOLUTION #65 OF THE BOARD OF EDUCATION OF THE  
HAMILTON TOWNSHIP SCHOOL DISTRICT  
IN THE COUNTY OF ATLANTIC, NEW JERSEY  
AUTHORIZING THE SUBMISSION OF PROJECT DOCUMENTS  
FOR AUTOMATIC TEMPERATURE CONTROLS AT THE HESS EDUCATIONAL  
COMPLEX  
TO THE NEW JERSEY DEPARTMENT OF EDUCATION**

RESOLVED that the Hamilton Township School District Board of Education approve the following projects:

Automatic Temperature Controls at the Hess Educational Complex  
FVF#4421A

BE IT FURTHER RESOLVED that the District's architects, Fraytak Veisz Hopkins Duthie, PC be authorized to submit applications for a Regularly Operating District (ROD) Grant for the above projects to the NJ Department of Education for approval on the District's behalf.

BE IT FURTHER RESOLVED that an amendment to the Long-Range Facilities Plan by Fraytak Veisz Hopkins Duthie, P.C. to incorporate the above project be approved.

**CERTIFICATION**

I, Daniel Smith, Business Administrator/Board Secretary of the Board of Education of the Hamilton Township School District in the County of Atlantic, New Jersey (the Board), DO HEREBY CERTIFY that the resolution entitled **RESOLUTION OF THE BOARD OF EDUCATION OF THE HAMILTON TOWNSHIP SCHOOL DISTRICT IN THE COUNTY OF ATLANTIC, NEW JERSEY AUTHORIZING THE SUBMISSION OF PROJECT DOCUMENTS FOR AUTOMATIC TEMPERATURE CONTROLS AT THE HESS EDUCATIONAL COMPLEX TO THE NEW JERSEY DEPARTMENT OF EDUCATION**, is a copy of the resolution which was duly adopted by the Board at a meeting duly called and held on August 20, 2013, in full compliance with the Open Public Meetings Act, N.J.S.A. 10:4-6, et. seq., at which meeting a quorum was present and acting throughout and which resolution has been compared by me with the original thereof as contained in the minutes as officially recorded in my office in the Minute Book of the Board and is a true, complete and correct copy thereof and the aforesaid resolution has not been repealed, amended or rescinded but remains in full force and effect on and as of the date hereof.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of said Board this 20<sup>th</sup> day of August 2013.

(seal)

Daniel Smith  
Business Administrator/Board Secretary

*66*

**RESOLUTION #66 OF THE BOARD OF EDUCATION OF THE  
HAMILTON TOWNSHIP SCHOOL DISTRICT  
IN THE COUNTY OF ATLANTIC, NEW JERSEY  
AUTHORIZING THE SUBMISSION OF PROJECT DOCUMENTS  
FOR AUTOMATIC TEMPERATURE CONTROLS AT THE WILLIAM DAVIES MIDDLE  
SCHOOL  
TO THE NEW JERSEY DEPARTMENT OF EDUCATION**

RESOLVED that the Hamilton Township School District Board of Education approve the following projects:

Automatic Temperature Controls at the WILLIAM DAVIES MIDDLE SCHOOL  
FVF#4421B

BE IT FURTHER RESOLVED that the District's architects, Fraytak Veisz Hopkins Duthie, PC be authorized to submit applications for a Regularly Operating District (ROD) Grant for the above projects to the NJ Department of Education for approval on the District's behalf.

BE IT FURTHER RESOLVED that an amendment to the Long-Range Facilities Plan by Fraytak Veisz Hopkins Duthie, P.C. to incorporate the above project be approved.

**CERTIFICATION**

I, Daniel Smith, Business Administrator/Board Secretary of the Board of Education of the Hamilton Township School District in the County of Atlantic, New Jersey (the Board), DO HEREBY CERTIFY that the resolution entitled **RESOLUTION OF THE BOARD OF EDUCATION OF THE HAMILTON TOWNSHIP SCHOOL DISTRICT IN THE COUNTY OF ATLANTIC, NEW JERSEY AUTHORIZING THE SUBMISSION OF PROJECT DOCUMENTS FOR AUTOMATIC TEMPERATURE CONTROLS AT THE WILLIAM DAVIES MIDDLE SCHOOL TO THE NEW JERSEY DEPARTMENT OF EDUCATION**, is a copy of the resolution which was duly adopted by the Board at a meeting duly called and held on August 20, 2013, in full compliance with the Open Public Meetings Act, N.J.S.A. 10:4-6, et. seq., at which meeting a quorum was present and acting throughout and which resolution has been compared by me with the original thereof as contained in the minutes as officially recorded in my office in the Minute Book of the Board and is a true, complete and correct copy thereof and the aforesaid resolution has not been repealed, amended or rescinded but remains in full force and effect on and as of the date hereof.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of said Board this 20<sup>th</sup> day of August 2013.

(seal)

Daniel Smith  
Business Administrator/Board Secretary